# 1EdTech Certification Process and Branding Guidelines

This document explains the 1EdTech<sup>®</sup> Consortium certification process and branding guidelines for using the 1EdTech TrustedEd Apps<sup>™</sup> Certified logo and other trademarks.

1EdTech conveys our brand strength through the design and use of our logos. 1EdTech Contributing, Affiliate, and Alliance Members also benefit from associating with the 1EdTech brand. These guidelines describe how to display the certification logo in a consistent manner that strengthens brand recognition and identity for 1EdTech and its members.

## 1EdTech TrustEd Apps Certified Logo

1EdTech provides a certification logo to members with certified products to display on their websites and other marketing materials.



1EdTech's TrustEd Apps Certified logo identifies systems and content that have achieved official 1EdTech conformance certification through proper testing and authorization processes developed by 1EdTech members for specific versions and profiles of 1EdTech specifications.

After 1EdTech grants your product certification and issues a registration number, you may use the 1EdTech certification logo for one year if your 1EdTech membership is active and you agree to the <u>license online</u>. You may continue to use the certification logo after one year if you recertify your product (an annual requirement for most specifications) and retain an active 1EdTech membership.

The certification logo should not be redesigned, embellished, or combined with other identifiers.

<u>Contact us</u> if you have questions about correctly using the 1EdTech Certified logo or the certification process.

## Using the 1EdTech TrustEd Apps Certified Logo

1EdTech members who have achieved certification are encouraged to display the 1EdTech TrustEd Apps Certified logo on their website and in printed materials. The logo should link to your organization's product certification page in the 1EdTech TrustEd Apps Directory using the following HTML code:

```
<a href ="DIRECT LINK TO YOUR CERTIFICATION PROVIDED BY 1EDTECH"><img src="https://site.imsglobal.org/sites/default/files/media/images/logo_ims/1edtech_trusted-apps-certified.svg" alt="1EdTech Certified" border="0"></a>
```

#### Example:

<a href ="https://site.imsglobal.org/certifications/oet/standards#cert\_pane\_nid\_012345"
><imgsrc="https://site.imsglobal.org/sites/default/files/media/images/logo\_ims/1edtech\_trusted-apps-certified.svg"
alt="1EdTech Certified" border="0"></a>

The 1EdTech Certified logo remains the property of 1EdTech Consortium, and permission to use it expires automatically with membership expiration.

## 1EdTech TrustEd Apps Directory

The 1EdTech TrustEd Apps Directory displays the current implementation and certification status of 1EdTech-certified products. It is the only official source of 1EdTech conformance certification. View the 1EdTech TrustEd Apps Directory at <a href="https://site.imsglobal.org/certifications">https://site.imsglobal.org/certifications</a>.

## 1EdTech TrustEd Apps Data Privacy Vetting

1EdTech has a rigorous vetting process for data privacy policies. Your certified product will be available to be vetted with the results shown in the 1EdTech TrustEd Apps Directory. Going forward, you will be the point of contact to review any submissions (if necessary) unless you directly appoint someone else to fulfill that role. You can change your contact persons for certifications and vettings by contacting us.

1EdTech members can initiate the request to have their application(s) vetted and obtain the TrustEd Apps Data Privacy Seal by contacting <a href="mailto:appveting@1edtech.org">appveting@1edtech.org</a>.

#### 1FdTech Trademarks

Any use of 1EdTech trademarks, names of 1EdTech standards, or 1EdTech copyrighted materials in connection with any claim that an implementation, product, or service is compliant with any 1EdTech standards, and any related press releases or public communications require prior written approval from 1EdTech.

For information on 1EdTech Trademarks, visit <a href="https://www.1edtech.org/about/legal/trademarks">https://www.1edtech.org/about/legal/trademarks</a>.

Please note that using any 1EdTech trademarked terms is reserved for 1EdTech Contributing Members committed to accelerating an open, innovative, and trusted education ecosystem. If your membership terminates, you must remove any references to any 1EdTech trademarks associated with our organization, standards, or website, including the 1EdTech Certified logo.

#### **Obtaining Logos**

If you need the 1EdTech or 1EdTech TrustEd Apps Certified logos in high resolution or different formats are available, please <u>contact us</u>.

#### **Press Releases**

If you wish to issue a press release about your certification and would like a quote from 1EdTech (Contributing Members only) or have any questions about the press release process, please contact us.

## **1EdTech Certification Policy and Process**

1EdTech provides a series of tests to check both files and systems for conformance. These tests are based upon the requirements indicated in a specification. The Test Systems are periodically updated to add features, enhance the test framework, and correct mistakes.

#### **Conformance Certification Suite Updates**

1EdTech will send a notification and post changes when any 1EdTech conformance test is updated. The notification will include what test system has been changed or updated, the nature and extent of the change, and the expectations of the conformance-certified organizations impacted by the change.

#### **Conformance Certification Yearly Re-Testing**

All 1EdTech certifications will be active for one year from certification testing. As products and the certification suite evolve, good practices dictate that organizations re-test products yearly to ensure they accurately meet the requirements outlined in the specification.

Notifications will be sent to members 60 days and 30 days before your one-year certification expiration with a request to retest your product. Products not re-tested and recertified will be considered inactive and removed from the TrustEd Apps Directory.

#### Conformance Certification Re-Testing Due to Errors/Omissions

While the tests are designed to be complete, an occasion may arise when an error or omission in the test has occurred. If an error or omission has been found in a 1EdTech conformance test, the following items will be taken into consideration to determine whether or not organizations must retest their systems/files to maintain their conformance designation.

- 1. The Product Steering Committees (PSC) responsible for managing conformance on the specification will review the error and categorize the severity of the problem.
- 2. If the severity of the problem will not significantly hinder interoperability, a notification will be sent to all conformant organizations, indicating the problem and suggesting they retest their systems/files. A retest will not be mandatory. The test system will be updated to fix the problem, and a notification will be posted in the test details.
- 3. If the severity of the problem will significantly hinder interoperability, the PSC may deem it necessary for all systems/files to be retested. Notification will be sent to all conformant organizations with a timeframe for retesting their systems/files. A retest will be mandatory to maintain a conformance designation.
- 4. A testing date will be added to the 1EdTech conformance registry so that consumers will be aware of the time and test system version under which the conformance was issued.

## Standards Deprecation and Certification

Occasionally, standards are deprecated as new versions are released. Depreciation schedules are posted on the 1EdTech website. The depreciation schedules include the dates for which certification for an older version of a standard will be accepted. 1EdTech will stop offering certification for deprecated standards as dictated by the schedules.

## Support

For questions about conformance testing and the certification process, please contact us.